



USE THIS FORM TO REQUEST AND AUTHORIZE BROADRIDGE TO TRANSFER SHARES FROM THE FOLLOWING ACCOUNT:

Account Number: _____

Example: 123-33

Account Registration: _____

Example: John Smith OR John Smith and Mary Smith JT

Company: _____

Example: Exxon

TRANSFER SPECIFICS

1. Number of Shares

Book Entry Shares

Example: 123.44

Certificates

Example: 44

OR



All Shares

2. Your Signature is Required

Each registered owner must sign their name EXACTLY as it appears on the account. The authorized person(s) must sign in his/her legal capacity.

The undersigned hereby irrevocably constitute and appoint Broadridge as attorney to transfer the shares with full power of substitution in the premises.

Signature: _____

Signature: _____

Date: _____

Daytime Telephone Number : _____

Medallion Signature Guarantee

Signature(s) must have a Medallion Signature Guarantee from a Commercial Bank, Trust Company, or Broker, if applicable.



3. New Shareholder(s) Account Type

Check one:

Individual Joint Trust Custodial Estate Corporation
 Tax Exempt Charity Other: _____

4. New Shareholder(s) Information

New Shareholder's Tax Id: _____

Total Number of Shares to be transferred into this Account: _____
(All shares will be transferred into Book Entry and held electronically)

Name of New Shareholder: _____

Name of Joint Owner/Second Trustee/Minor/Other (if applicable):

Minor's State of Residence (if applicable): _____

Name of Trust/Estate (if applicable): _____

Date of Trust (if applicable): _____

New Shareholder's Address: _____

5. Additional New Shareholders

New Shareholder's Tax Id: _____

Total Number of Shares to be transferred into this Account: _____
(All shares will be transferred into Book Entry and held electronically)

Name of New Shareholder: _____

Name of Joint Owner/Second Trustee/Minor/Other (if applicable):



Minor's State of Residence (if applicable): _____

Name of Trust/Estate (if applicable): _____

Date of Trust (if applicable): _____

New Shareholder's Address: _____

6. Taxpayer Id Certification

Please read the instructions carefully before completing the substitute W9 form.

All shareholders are required to sign and return this W9 certification. If requested information is not known at time of transfer, or new owner is not available to sign, a W9 form will be mailed to the new shareholder(s) once the shares are transferred. A new shareholder may also go online at www.Broadridge.com to print a W9 form.

Your account may be subject to backup withholding, at the applicable rate, if you do not complete this substitute W9 form.

First New Shareholder's Tax Id: _____
If you are exempt from back-up withholding, check here

Second New Shareholder's Tax Id: _____
If you are exempt from back-up withholding, check here

CERTIFICATION: Under penalties of perjury I certify that: (1) The number shown on this form is my correct taxpayer identification number and, (2) that I am not subject to backup withholding because (a) I am exempt from backup withholding, or (b) I have not been notified by the IRS that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding and, (3) I am a U.S. person (including U.S. resident alien).

First Shareholder Signature: _____

Date: _____

Second Shareholder Signature: _____



Date: _____

DOCUMENTATION REQUIRED

Transfer Situation	Documents Required
Deceased Shareholder Estate is not going to be probated.	Original Death Certificate Inheritance Tax Waiver (if applies) Completed Waiver of Probate Medallion Stamp Guarantee Affidavit of Domicile All certificates (if applicable)
Deceased Shareholder residence is in California or Illinois, and estate is not going to be probated, and total estate value \$100,000 or less.	Original death certificate Inheritance Tax Waiver (if applies) All certificates (if applicable) Affidavit of Domicile CA- Required if Decedent was legal resident of CA who died before June 9, 1992 IL- Required if Decedent was a legal resident of Illinois who died before January 1, 1983
Deceased Shareholder. Account has been probated but is still open.	Transfer Form completed by the Executor(s) or the Authorized Representative Inheritance Tax Waiver (if applies) A Certified copy with the original signature and seal affixed, of the certificate of Appointment document, dated w/in 1 yr. Medallion Signature Guarantee All certificates (if applicable) Affidavit of Domicile
Deceased Shareholder. Account has been probated and closed.	Transfer Form completed by the Executor(s) or the Authorized Representative Inheritance Tax Waiver (if applies) A copy of the Final Account distribution statement Medallion Signature Guarantee Affidavit of Domicile All certificates (if applicable)
Joint Tenants - One Deceased	Transfer Form signed by the surviving tenant Original death certificate Medallion Stamp Guarantee All certificates (if applicable)
Joint Tenants - Both Deceased	See "SH Deceased - Probate" & "Non Probate" for instructions
Deceased Trustee or Change of Trustee	Transfer Form signed by the successor trustee(s) in their capacity Original deceased Trustee's Death Certificate Medallion Stamp Guarantee All certificates (if applicable)
Transfer on Death Registration (TOD) and Shareholder is Deceased	Transfer Form signed by the designated TOD Original death certificate Medallion Stamp Guarantee All certificates (if applicable)
Corporate Registration Change	Transfer Form signed by the authorized officer(s) with a Medallion Stamp Guarantee The certificate of name change issued by the Secretary of the State of Incorporation OR a current copy of the corporate resolution signed by the authorizing officer(s) stating that the company's name has been changed. The seal of the corporation must be placed on the resolution or by-laws and dated within one year of the request All certificates (if applicable)